

2016-2017 UW DEPARTMENT OF ARCHITECTURE FACULTY/ADMIN CALENDAR

Calendar of important administrative dates and deadlines for faculty & administrators

SEPTEMBER 2016							OCTOBER 2016							NOVEMBER 2016							DECEMBER 2016							JANUARY 2017							FEBRUARY 2017							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3							1			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7					1	2	3	4
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			25	26	27	28	29	30	31	29	30	31					26	27	28						
							30	31																																		
MARCH 2017							APRIL 2017							MAY 2017							JUNE 2017							JULY 2017							AUGUST 2017							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
			1	2	3	4							1		1	2	3	4	5	6					1	2	3						1					1	2	3	4	5
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26	
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			25	26	27	28	29	30	23	24	25	26	27	28	29	27	28	29	30	31					
							30																		30	31																

AUTUMN 2016

Week prior Add codes for courses distributed (Karen)

September 28 Quarter begins

WEEK 3 Course evaluation order forms available (Karen)

October 14 Spring 2017 Course Schedule & Room Selections due (Shanna)

WEEK 5 YEARLY ACTIVITY REPORT DUE (Chair) ● Course evaluation order forms due (Karen)

October 25 U Bookstore textbook order deadline for winter quarter <http://www2.bookstore.washington.edu/textsys/TextReqLogin.taf?school=uwmain&responsive=true>

October 26 Winter studio & spring travel studio descriptions due from faculty (Chair & Advisers)

WEEK 6 Final Studio Review Time & Room Request due (GPC)

November 1 Summer 2017 Course Proposals Due (Chair & Shanna)

November 2 Winter studio options announced to students (Advisers)

November 4 Registration for winter quarter begins

November 18 Winter studio selection forms due from students (Advisers)

WEEK 10 Winter studio rosters announced (Chair) / students can proceed with studio registration

December 5-6 Thesis Reviews (GPC)

December 16 Quarter ends / Thesis Submission & Signed Approval Forms Deadline (11:59pm, PST)

December 19 9:30am studios vacated + clean ● Studio card key access expires

December 20 Grade submission deadline (5:00pm, PST)

December 22 Autumn 2017 Course Schedule & Room Selections due (Shanna)

December 27 Studio Evaluations distributed to students and forwarded to advisers ● Notify UG & Grad advising teams of any non-passing grades for core courses.

WINTER 2017

Week prior Add codes for courses distributed (Karen)

January 3 Quarter begins

WEEK 3 Course evaluation order forms available (Karen)

January 25 Spring studio descriptions due from instructors (Chair & Advisers) ● U Bookstore textbook order deadline for spring quarter

WEEK 5 Course evaluation order forms due (Karen)

February 1 Spring studio options announced to students (Advisers)

WEEK 6 Final Studio Review Time & Room Request due (GPC)

February 10 Registration for spring quarter begins

February 17 Spring studio selection forms due from students (Advisers)

WEEK 10 Spring studio rosters announced (Chair) / students notified to proceed with studio registration (Advisers)

March 6-7 Thesis Reviews (GPC)

March 17 Quarter ends / Thesis Submission & Signed Approval Forms Deadline (11:59pm, PST)

March 20 9:30am studios vacated + clean ● Studio card key access expires

March 21 Grade submission deadline (5:00pm, PST)

March 24 Studio Evaluations distributed to students & to advisers (Advisers) ● Notify UG & Grad advising teams of any non-passing grades for core courses.

SPRING 2017

Week prior Add codes for courses distributed (Karen)

March 27 Quarter begins (add codes for courses distributed by Karen to faculty mailboxes the week prior)

WEEK 3 Course evaluation order forms available (Karen)

WEEK 5 Course evaluation order forms due (Karen)

WEEK 6 Final Studio Review Time & Room Request due (GPC)

April 25 U Bookstore textbook order deadline for summer quarter

WEEK 6 Merit Review Submittals due (Chair)

May 25 U Bookstore textbook order deadline for autumn quarter

June 5-6 Thesis Reviews (GPC)

June 9 Quarter ends ● CBE GRADUATION ● Thesis Submission & Signed Approval Forms Deadline (11:59pm, PST)

June 12 9:30am studios vacated + clean ● Studio card key access expires

June 13 Grade submission deadline (5:00pm, PST)

June 16 Studio Evaluations distributed to students & to advisers (Advisers) ● Notify UG & Grad advising teams of any non-passing grades for core courses. .

SUMMER 2017

Week prior Add codes for courses distributed (Karen)

June 19 Quarter begins (add codes for courses distributed by Karen to faculty mailboxes the week prior)

June 23 Winter 2018 Course Schedule & Room Selections due (Shanna)

WEEK 3 Course evaluation order forms available (Karen)

WEEK 5 Course evaluation order forms due (Karen)

July 19 Summer Term A ends

July 20 Summer Term B begins

August 9 Autumn studio descriptions due from instructors (Chair & Advisers)

August 16 Autumn studio options announced to students (Advisers)

August 17 Autumn studio descriptions due from instructors (Chair & Advisers)

August 18 Quarter ends ● Thesis Submission & Signed Approval Forms Deadline (11:59pm, PST)

August 22 Grade submission deadline (5:00pm, PST)

August 25 Autumn studio selection forms due from students (Advisers)

Week of Sept.4 Autumn studio rosters announced (Chair) / students notified to proceed with studio registration (Advisers)

Sept. 10-15 Update Department Calendar and Post to MyARCH